



Post-Graduate FNP Certificate Consent Letter

Dear Applicant,

You are being considered for admission to the Post-Graduate – *Family Nurse Practitioner* Certificate track at Olivet Nazarene University's (ONU), School of Nursing, Graduate and Continuing Studies. One of the steps for admission is your acknowledgment of the requirements that must be completed prior to beginning your clinical hours.

Approved States

The FNP track prepares you to take a national FNP certification exam. Before starting any program, please check with your respective state on their educational, certification, and APRN licensure requirements. Prior to starting your clinical hours, please ensure that the clinical site is in an approved state. To verify your clinical site is located in an approved state review the approved state list provided at this link: <https://www.olivet.edu/consumer-information/professional-licensure-disclosures/> can be found by scrolling down under Nursing, click on Family Nurse Practitioner link. The status of these states are subject to change. If you have any questions, please send an email to FNPpracticum@olivet.edu.

It is essential that you notify our Online Advising Team (onlineadvising@olivet.edu) of any address changes while you are in the FNP track. Please be aware that even if you reside in an approved state, you may not do your clinical hours in a state that is not approved. Students switching tracks or returning to the FNP track will need to comply with the above requirements. For more information, see MSN Student Handbook via library.olivet.edu >Subject Guides > Nursing.

Clinical Orientation

At the beginning of NRS627: Professional Role Development of the Advanced Practice Registered Nurse (APRN) you are required to self-enroll into a clinical requirements course in Canvas specifically for your track. This orientation course will provide you with specific information related to the expectations of all clinical experiences. It is an expectation that you review all course components and complete the quizzes included. This course is not for a grade; however, all components must be reviewed prior to starting your first clinical.

Clinical Expectations

Students are required to complete a total of 720 hours of clinical, which is separated into six 120-hour clinical experience population-focused courses. To accomplish the 120 hours within eight weeks, you will need to complete roughly 15 hours of clinicals per week.

Choosing a Preceptor

Students are required to find their own preceptor(s). It is recommended that, upon admission, you begin thinking about possible preceptors. Students should consider personal and professional contacts as high possibilities. The selected preceptors should help guide you in discovering the full scope of your future role as an advanced practice registered nurse. All preceptors and clinical sites must be approved by the Assistant FNP Program Director prior to starting clinical hours, otherwise hours will be considered null and void. It is critical that you identify and formalize your preceptor arrangements at least four (4) weeks prior to the start of the clinical course to allow time for processing by the MSN/FNP Practicum Director. In general, all preceptors must be nationally board-certified with a current and active, unencumbered license practicing in their field for at least two (2) years. More information about approved preceptors and clinical sites will be provided in the FNP Student Clinical Requirements Course.

Clinical Health Compliance

To attend clinical students must be in compliance with health requirements. Required compliance is collected and submitted via CastleBranch. Please know that some clinical sites may require more than what Olivet requires. Compliance should not be completed sooner than 30 days prior to the clinical start date, as there are expiration dates for some of the items required. If items are incomplete two weeks before the start of your first clinical experience, you will not be able to begin your population-focused didactic or clinical course. You will not be allowed to progress in this track until all requirements are completed and approved and will delay your expected graduation date should you miss the deadline for compliance. Once all requirements are complete, you can then join the next available course start to complete your clinical. You are responsible for staying current with all health requirements while enrolled, even if you only have a few weeks left in the program. Should you take a leave of absence for any reason during the program you may have to re-submit required compliance items should any expire.

NOTE: We are contractually obligated to report flagged background checks. If a flagged report is identified, clinical sites will determine if the student can be placed/accepted at their site. If a student is able to successfully complete all courses in the graduate nursing program, graduate, and pass the FNP certification exam, a State Board of Nursing may decide if a past charge/conviction warrants an Advanced Practice Registered Nurse (APRN) license. Eligibility for an APRN license may not be pre-determined. A flagged background report may also affect future employment.

Two (2) weeks before starting your first clinical course, you are required to submit the below items:

- Criminal background check (must successfully pass)
- Urine drug screening (must successfully pass)
- Physical exam by a licensed healthcare provider (NP, MD, DO, PA) using Olivet's Health and Immunization Form
- Submit documentation of:
 - Annual negative 2-step TB test, or negative QuantiFERON Gold assay, or negative chest x-ray report
 - Proof of a positive Measles, Mumps, and Rubella antibody titer.
 - Negative titer results require a booster with subsequent titer(s) confirming immunity.
 - Proof of Tdap booster – (required every 10 years)
 - Proof of a positive Varicella antibody titer
 - Negative titer results require a booster with subsequent titer(s) confirming immunity.
 - Proof of a positive Hepatitis B antibody titer
 - Negative titer results require a booster with subsequent titer(s) confirming immunity.
 - Declination of the Hepatitis B Vaccine series: FNP and Education students may be exposed to community diseases. Students must provide a written statement from a licensed healthcare provider (NP, MD, DO, PA) indicating a medical reason as to why the student cannot receive the Hepatitis B Vaccine.
 - Proof of Annual Influenza vaccine
 - Declination of the Annual Flu Vaccine: Students must provide a written statement from a licensed healthcare provider (NP, MD, DO, PA) indicating a medical reason as to why the student cannot receive the Flu Vaccine.
 - Copy of your AHA BLS CPR card (must remain valid throughout clinical). Online courses are not acceptable. Must be in-person.
 - Copy of Current Personal Health Insurance
- All items submitted to CastleBranch must include students' name and demographic information, results, and date.

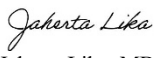
Upon admission, you should begin collecting your immunization/titer records from your Primary Healthcare Provider, high school, nursing school, etc. as students in the past struggled in obtaining their records in a timely manner. It is vital to keep your documents in a secure place.

During the MSN or Post-Graduate FNP Certificate tracks there are resource fees that include the following:

- ReelDx – video case studies with a yearly fee, based on the fiscal year
- Castle Branch – compliance documentation tracking system with a yearly fee
- Amplify – skills-based courses, case studies, 3Ps competency assessment, FNP certification pre-and post-tests, FNP certification review course (with remediation, if needed), review book, & exit exam

We are excited that you have chosen to continue your education with Olivet Nazarene University! We are looking forward to completing the admissions process with you. To move forward with your admissions process, you must acknowledge you are aware of these requirements. If you have any questions, please contact your admissions counselor at 877.4.OLIVET (877.465.4838) or onlineadmissions@olivet.edu.

Sincerely,


Jaherta Lika, MBA
MSN/FNP Practicum Director | FNP Immersion Experience Logistics Director