### **10** LEAVE TIME BENEFITS:

### **BOOKSTORE DISCOUNT:**

25% off non-sale items, 10% off Textbooks

# © RETIREMENT BENEFIT: EMPLOYER CONTRIBUTION SCHEDULE

YEARS OF EMPLOYMENT	EMPLOYER %
0-4 years	2%
5-6 years	3%
7-9 years	4%
10-11 years	5%
12-14 years	6%
15+ years	7%

## FAMILY MEDICAL LEAVE ACT (FMLA) BENEFIT:

The Family and Medical Leave Act (FMLA) entitles eligible employees of covered employers to take unpaid, job-protected leave for specified family and medical reasons. This fact sheet provides general information about which employers are covered by the FMLA, when employees are eligible and entitled to take FMLA leave, and what rules apply when employees take FMLA leave.

Employees who successfully complete 12 months of service, and work at least 1,250 hours in a 12-month period are eligible for this benefit.

#### QUESTIONS? PLEASE CONTACT:

TOM ASCHER

Director of Human Resources email: hr@olivet.edu | phone: (815) 939-5240