

2024-25 FAFSA Verification

2022 Unusual Tax-Filing Circumstances Information

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Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called “Verification.” Provide documentation needed to complete this verification process as soon as possible so that your financial aid will not be delayed. Please be aware that your financial aid eligibility may change based on verification.

Verification of 2022 Income Information for Individuals with Unusual Circumstances

Individuals Granted a Filing Extension by the IRS

If an individual is required to file a 2022 IRS income tax return and has been granted a filing extension by the IRS, provide the following documents:

- A copy of the IRS's approval of an extension beyond the automatic six-month extension for tax year 2022, e.g. IRS Form 2350; and
- Verification of Non-filing Letter from the IRS dated on or after October 1, 2023. (See document “2022 IRS Verification of Non-filing Info” available at www.olivet.edu/verification); and
- A copy of IRS Form W-2 for each source of 2022 employment income received or an equivalent document; and
- If self-employed, a signed statement certifying the amount of AGI and the U.S. income tax paid for tax year 2022.

Individuals Who Filed an Amended IRS Income Tax Return

If an individual filed an amended IRS income tax return for tax year 2022, provide the following documents:

- A **2022 IRS Tax Return Transcript** (that will only include information from the original tax return and does not have to be signed) **OR** a signed copy of the 2022 IRS Form 1040 and the applicable schedules that were filed with the IRS; and
- A signed copy of the 2022 IRS Form 1040X, “Amended U.S. Individual Income Tax Return,” that was filed with the IRS. An **IRS 2022 Record of Account Transcript** is also acceptable in place of the 1040X.

Individuals Who Were Victims of IRS Identity Theft

An individual who was the victim of IRS tax-related identity theft must provide:

- A 2022 Tax Return DataBase View (TRDBV) transcript obtained from the IRS by calling 1-800-908-4490; and
- A statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax-related identity theft and that the IRS has been made aware of the tax-related identity theft. This statement is available at www.olivet.edu/verification

Individuals Who Filed Non-IRS Income Tax Returns

An individual who filed or will file a 2022 income tax return with Puerto Rico, another U.S. territory (e.g., Guam, American Samoa, the U.S. Virgin Islands, the Northern Marianas Islands), or with a foreign country, must provide a signed copy of that 2022 income tax return(s). If you are unable to obtain a copy of the foreign tax return, please contact the Office of Student Financial Services for more information.