# 2023 ANNUAL SAFETY, SECURITY & FIRE

REPORI

January 1, 2022–December 31, 2022



DEPARTMENT OF PUBLIC SAFETY We urge members of the University community to use this report as a guide for safe practices on and off campus.

ONU sends an email to every enrolled student and current employee on an annual basis to notify that the report is available to be viewed. The email includes an attached copy of the report and the web address for the ONU website where the Annual Safety, Security & Fire Report can be found.

The report is available online at: olivet.edu/public-safety-and-parking

A copy of the report may also be viewed at the Department of Public Safety office in the lower level of Ludwig Center.

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### **ONU Department of PUBLIC SAFETY**

### **Mission Statement**

The mission of the Olivet Nazarene University Department of Public Safety is to work in partnership with the campus community; to protect and enhance a secure learningcentered environment; to provide quality service with an emphasis on integrity and professionalism; and to promote individual responsibility and cooperative commitment.

Olivet Nazarene University Department of Public Safety is a private security organization dedicated to the safety and well-being of the campus community. The department's authority is established by the University President and Board of Trustees. When and if the need arises, Department of Public Safety officers are authorized to make a criminal complaint, pursuant to the Illinois Compiled Statutes, of any and all persons creating disturbances against the general peace, interfering with the security of campus facilities or grounds, or interfering with or disturbing the safety and the general welfare of the ONU community. When necessary, officers shall notify the Bourbonnais Police Department (BPD), which maintains criminal jurisdiction on campus, in accordance with the law.

ONU Public Safety officers also have the authority to control access to University property, issue parking permits and citations in accordance with the University Vehicle Code, ask for proof of student or employee status (in the form of a University identification card), and enforce University personal conduct policies. Students who engage in illegal activity or who violate University conduct policies are referred to the Office of the Dean of Students for possible disciplinary action. Staff and faculty who engage in illegal activity or who violate University conduct policies. Criminal offenses may also be reported to the appropriate law enforcement agency.

ONU Department of Public Safety is not a sworn law enforcement agency. However, ONU has signed a memorandum of understanding (MOU) with the Bourbonnais Police Department.

The objective of this MOU is to collaborate on resources to improve in the preparation and training for such acts that may disrupt the safety and security of the learning environment. The MOU encompasses the deployment of resources, use of facilities, and incident management system should an unplanned event occur.

The officers of ONU Public Safety and BPD communicate regularly on the scene of incidents that occur in and around the campus area. Public Safety Officers work closely with the BPD when incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, as deemed necessary.

The Olivet Public Safety staff occasionally works with other law enforcement agencies in Kankakee County, including the Kankakee County Sheriff's Department, the Illinois State Police, the Bradley Police Department, and other law enforcement agencies.

The ONU Department of Public Safety maintains a close working relationship with the Bourbonnais Fire Protection District (BFPD).

The officers of ONU Public Safety and BFPD also communicate regularly on the scene of incidents that occur in and around the campus area. Public Safety Officers work closely with the BFPD when incidents arise that requires joint efforts, resources, and exchanges of information, as deemed necessary. There is no written memorandum of understanding between the ONU Department of Public Safety and the Bourbonnais Fire Protection District.

We rely on these relationships for support on several levels. In addition to sharing critical information, the Department of Public Safety has immediate contact with 911 services through the Bourbonnais Police Department, the Bourbonnais Fire Protection District

and the Kankakee County Communications Center. This arrangement gives the University immediate access to mutual aid and support from all area emergency service agencies.

ONU Public Safety officers conduct regular security patrols across campus, locks and unlocks classrooms and office areas at scheduled times, and makes reports of

safety and security hazards. Public Safety is responsible for monitoring building access by authorized parties after hours and responds to all building alarms (fire, burglar, etc.) as needed. Several buildings and departmental study rooms are available 24 hours a day by request, for academic use by students, provided the students meet criteria established in advance by the respective department and are not in violation of other University policies.

## The ONU Department of Public Safety is committed to providing information regarding campus safety, security, crime and fire prevention. This information may be disseminated and/or communicated as follows (but is not limited to):

- During the course of the academic year, security issues are discussed at residence hall meetings and other student training meetings.
- Security information is printed annually in the Public Safety section within the University Life Handbook.
- Information is addressed periodically in the *Olivet Gazette* student newspaper, as well as through the chapel service announcements.
- Information can also be obtained through the Department of Public Safety website: olivet.edu/ public-safety-and-parking.
- Information may also be available at My.Olivet (web based electronic portal site), my.olivet.edu, on the Public Safety page.
- The ONU Department of Public Safety will facilitate (as per Departmental discretion) various safety awareness campaigns based on the Public Safety education calendar, as well as with consideration for specific needs of the University.

## REPORTING CRIME, SUSPICIOUS ACTIVITY & EMERGENCIES

It is imperative that all crime and suspicious activity be reported accurately and promptly. By working together, the University community can reduce crime on campus.

### **TO REPORT A CRIME**

All students, employees and guests are encouraged to promptly report incidents of crime, suspicious activity and emergencies as noted below.

#### **Main Campus**

#### **Immediate Emergency Assistance**

From ONU Administrative Offices/Non-Residential Facilities: **9-911** From ONU Residential Facilities: **8-911** From Non-ONU Phone Network Facilities/Off Campus: **911** 

#### Emergency situations should also be reported to the ONU Department of Public Safety.

On Campus: **5265** Off Campus: **815-939-5265** Bourbonnais Police Department Non-Emergency Number: **815-937-3577** 

### CALL 911 IF:

- you observe a whistle, scream or call for help
- You observe a crime that is occurring or notice evidence that a crime has occurred
- You observe a suspicious vehicle or person loitering, or repeatedly driving up and down a specific area
- You see someone suspicious entering your room, your neighbor's room or home, or entering an office or lab with no apparent legitimate business

### Campus community persons are strongly encouraged to immediately visit or call the Department of Public Safety with notification of all 911 calls and incidents.

The Department of Public Safety is located on University Avenue in the lower level of Ludwig Center (northeast corner), next to the Red Room dining facility.

#### **Calling 911 from a Mobile Phone**

From most places on campus, a 911 call from your mobile phone will go directly to the Kankakee County 911 Center.

#### **Oak Brook Campus**

From ONU Oak Brook Administrative Offices: **9-911** 

Oak Brook Police Department Non-Emergency Number: 630-368-8700

### POLICY STATEMENT ADDRESSING COUNSELORS

As a result of the negotiated rulemaking process which followed the signing into law of the amendments to the Clery Act

in 1998, clarification was given to those considered to be Campus Security Authorities. Campus "pastoral counselors" and campus "professional counselors," when acting as such, are not considered to be a Campus Security Authority and are not required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of policy, they are encouraged — when they deem it appropriate — to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion in the annual crime statistics. Pastoral and professional counselors are defined as follows:

• Pastoral Counselor — An employee

of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling, and who is functioning within the scope of that recognition as a pastoral counselor.

• Professional Counselor — An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community, and who is functioning within the scope of his or her license or certification.

### **CONFIDENTIAL REPORTING**

If you are a victim of a crime and do not want

to pursue action within the University system or the criminal justice system, you may want to consider making a confidential report. An ONU Public Safety officer can file a report on the details of the incident without revealing the victim's identity. The purpose of a confidential report is to maintain confidentiality, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, employees and visitors; determine where there is a pattern of crime with regard to a particular location, method or assailant; and alert the campus community to potential dangers. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution and, when they involve allegations of sexual harassment (including sexual violence), are made available to the University's Title IX Coordinator. A victim can also use the Silent Witness Form on the Public Safety website.

### LOCAL CRIME MONITORING

ONU does not maintain a system for monitoring crimes committed by or perpetrated against ONU students while off campus.

### SILENT WITNESS FORM

The ONU Department of Public Safety Silent Witness Form is available online. This reporting tool allows information about suspected or confirmed criminal activity to be anonymously reported to the ONU Department of Public Safety without identifying the person(s) submitting a report. The Department of Public Safety will not attempt to make contact with persons opting to submit a Silent Witness Form (excluding cases whereby potential for imminent danger exists for the person submitting the report or potential danger to the University and its community), but will investigate claims made in the report to remedy safety and/or crime concerns, or take proactive measures toward education and/or crime prevention.

### OFF CAMPUS CRIME REPORTING

The University relies on close working relationships with local law enforcement agencies to receive information about incidents involving students on campus. The Department of Public Safety will actively investigate any crime information it receives concerning or involving a member of the campus community. If the University is notified of a situation in which a campus community member is the victim of a crime, the Department may issue a Campus Safety Alert. The Alert will detail the incident and provide information so that the campus and affiliated community members will be made aware of the subject crime activity, as a measure to insure the prevention of any increased crime activity.

When off campus, members of the ONU community are encouraged to report all crimes and public safety related incidents to the local police agency in a timely manner. In cases of emergency, call 911.

### **DAILY CRIME & FIRE REPORTS**

The ONU Department of Public Safety maintains Daily Crime and Fire Report logs that record, by the date the incident was reported, all crimes, fire activity and other serious incidents that occur on campus, in a non-campus building or property, on public property, or within the department's patrol jurisdiction.

The Daily Crime and Fire reports are available for public inspection at the Department of Public Safety office located in the lower level of Ludwig Center, on the main University campus at One University Avenue, Bourbonnais, Illinois. They are also available online at: olivet.edu/public-safety-and-parking

Additionally, a summary of annual crime and fire statistics are available online at: olivet.edu/federal-disclosures

The log reports include the nature, date, time and general location of each incident reported to the Department, as well as the disposition of the complaint, if this information is known at the time the log is created.

The Department posts specific incidents within two business days of receiving a report of an incident and reserves the right to exclude reports from the log in certain circumstances.

### TIMELY WARNINGS & EMERGENCY NOTIFICATIONS

Students, faculty, staff, community members and guests are encouraged to report all crimes and public safety-related incidents to local law enforcement and to ONU's Department of Public Safety in a timely manner to aid in providing accurate and timely warning notices to the community, when appropriate, and to ensure inclusion in the annual crime statistics.

In the event a situation arises either on or near campus which, in the judgment of the Director of Public Safety (or his designee) or other Senior University Administrative Official(s), constitutes an ongoing or continuing threat to the campus community, a campus-wide "timely warning" or "emergency notification" will be issued. The warning may be issued with the use of any or all of the following communication options:

Voice and/or text messaging through University and private mobile phone equipment

- University-wide email blast to all students, faculty and staff
- University-wide "pop-up" messaging for all University computers logged on to
- the University network system, as well as ONU installed and operational TVs
- Posting of information on the My Olivet web-based portal site
- Publication in the student newspaper, Olivet Gazette

The relational resources held within the multiple University departments will be activated to optimize communication.

Anyone with information believed to warrant a timely warning or emergency notification should report the circumstances to the Department of Public Safety, by phone (815-939-5265) or in person. Contact may also be established through direct communication to any faculty or staff member, who is then responsible to immediately contact the Department of Public Safety. In any emergency, it is always appropriate to contact local emergency services at 911.

The Department of Public Safety is committed to a continual partnership with University administrators, departmental leaders and community emergency response agencies to ensure that adequate policies, training programs and resources are in place to prevent violence and crime on University property, as well as to provide timely warnings and emergency notifications.

### CAMPUS SAFETY, SECURITY & ACCESS

### ACCESS TO CAMPUS FACILITIES

Access to campus buildings and grounds is a privilege extended to students, faculty, staff and authorized guests. The University encourages an open environment with limited constraints to ensure the reasonable protection of all members of the campus community.

Except for residence halls, most campus facilities are open during weekday business hours. Individuals who wish to access University buildings or property during non-business hours or for special events should contact the appropriate department administrator, Conference and Event Services, or the Department of Public Safety.

Some University buildings may be closed during scheduled or special church services.

### **STUDENT HOUSING**

Olivet Nazarene University is a residential campus with six on-campus residence halls, one on-campus apartment complex, and five off-campus apartment complexes. ONU does not recognize any student group that maintains its own off-campus housing.

### **RESIDENCE HALLS**

For personal safety and for the protection of personal belongings, residents should keep the doors to their rooms locked at all times. Residence hall exterior doors should never be propped or left open as this tremendously increases opportunity for unauthorized entry to the subject building(s).

Access to residence halls is restricted to residents, their approved guests and other approved members of the University community. Each resident has a front door key which allows access to the residence hall in which he/she lives. Guests of residents must be accompanied at all times by the resident they are visiting. Residents are cautioned against permitting strangers to enter the buildings. ONU's Department of Public Safety officers patrol residence halls on a regular basis and work with Resident Directors and Assistants to enforce safety and security measures.

### CAMPUS SAFETY, SECURITY & ACCESS

### **RESIDENCE HALLS**

#### Main Campus:

Bresee Apartments (Married Student Housing)	
Chapman Hall	Ralph Kalfas
Grand 215, 235 (Married Student Housing)	
Grand 255, 285, 287	Braxsten Cook
Grand 301, 303, 305	Jonathan Hentschel
Grand 401, 403, 405	Katie Nelson
Grand 413	
Grand 415	
Grand 437, 439, 441	Alexis Nelson
Grand 443, 445	Shelby Wegforth
Hills Hall	
Howe Hall	Holly Spencer
McClain Hall	Joey McMullen
Nesbitt Hall	
Parrott Hall	
Stadium 110, 116, 124	
University Place 100	Mark Bishop
University Place 200, 300	
University Place 400	Gabby Hilliard
University Place 500	Emma Kindred
Williams Hall	Emma Grace Palella
Girard Apartments (Married Student Housing)	

#### **Oaks Community:**

Olde Oak 469, 489	
Olde Oak 539, 579	Brandon Divan
	Shelby Wegforth, Kristin Arwood
	Stacey Hutton

#### **Stratford Community:**

Stratford 1011	Jonathan Ruby
Stratford 1023	Matt Dixon
Stratford 1035, 1059	Devlin DeVore
Stratford 1047	Rebecca Decker

**Residential Building Count: 50** 

### CAMPUS SAFETY, SECURITY & ACCESS, CONT.

### SPECIAL PERMISSIONS – BUILDING ACCESS

Arrangements to open buildings for special programs that are scheduled through the University should be made with the Department of Public Safety, utilizing the Astra scheduling software system. Upon request, faculty and staff will be given access to their offices. Any student wishing to utilize University facilities after hours must have written approval from a department chair for the specific area.

Inner campus residence halls are locked at curfew and reopened at scheduled open times. Access to buildings after curfew is via the main entrance of the residence

hall and must be arranged with the Resident Director or a Resident Assistant. The Department of Public Safety cannot admit individuals into residence halls after hours without approval from the Resident Director or a Resident Assistant.

### SECURITY CONSIDERATIONS - MAINTENANCE OF CAMPUS FACILITIES

Olivet Nazarene University is committed to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. Representatives from various departments continually conduct security surveys to ensure campus lighting is adequate and that the landscape is appropriately controlled. Department members conduct routine checks of lighting on campus during regularly assigned patrol duties. If lights are out or dim, officers will initiate a work order, which is acted upon by representative(s) of the appropriate maintenance office, usually within 24 hours or the next business day. We encourage community members to report any deficiency in lighting to Physical Plant at 815-939-5350. Any guest or community member who has a concern about physical security should contact the Department of Public Safety at 815-939-5265.

The Department of Public Safety and representatives from Physical Plant work together to identify inoperative locking mechanisms. We encourage community members to promptly report any locking mechanism deficiency to Physical Plant at 815-939-5350 or to the Department of Public Safety at 815-939-5265.

The Department of Public Safety is available to respond to calls for service regarding unsafe facility conditions or for personal safety and property protection. These conditions may also include unsafe steps or handrails, unsafe roadways on campus and unsecured equipment.

### CAMPUS SAFETY, SECURITY & ACCESS, CONT.

### THREAT ASSESSMENT TEAM

The ONU Campus Threat Assessment Team is comprised of key faculty and professional staff members who meet to review best practices, current trends and to consult about matters of concern that may pose a potential threat, immediate and/or future, to the campus community. The Campus Threat Assessment Team is a multidisciplinary team that serves six major functions for the University.

- 1. Provide consultation and support to faculty, staff and administration in assisting University affiliates who display concerning or disruptive behavior.
- 2. Gather information to assess situations involving University affiliates who display concerning or disruptive behavior.
- 3. Recommend appropriate intervention strategies or disciplinary sanctions.
- 4. Facilitate service resources to campus community members in need of same.
- 5. Monitor ongoing behavior of those who have displayed disruptive or concerning behavior.
- 6. Serve as the consulting authority for review of University All-Hazards Emergency Response and Violence Prevention Plan.

### CAMPUS SAFETY, SECURITY & ACCESS, CONT.

### WORKPLACE / CAMPUS VIOLENCE

Olivet Nazarene University will not tolerate violence or threats on campus or in connection with University events. Individuals who violate this policy statement may be subject to disciplinary action up to and possibly including employment termination or expulsion. Individuals who intentionally bring false charges against another will also be subject to disciplinary action up to and possibly including employment termination or expulsion.

### WEAPONS ON CAMPUS

Unless given special permission from the ONU Department of Public Safety, all weapons are prohibited on any and all ONU campuses. With the exception of sworn police officers or other law enforcement officials, it is illegal to bring or possess ANY firearm on any Illinois school, college or university campus. Firearm restrictions include, but may not be limited to, any air soft gun, air gun, including pellet and BB guns that utilize air, CO2, or spring pressure to propel a projectile, or any toy gun which strongly resembles a real gun. In addition to firearms, large knives, swords, dirks, daggers and ice picks are prohibited, as well as slingshots and explosives of any kind (including fireworks).

If any person is seen carrying or concealing a weapon on any facilities owned, operated or controlled by Olivet Nazarene University, information regarding same should immediately be reported to the

Department of Public Safety and/or local 911 call center. If any person is in possession of a weapon on campus, he or she must immediately remove it from campus. The ONU Department of Public Safety reserves the right to confiscate any device that is or could be deemed dangerous or hazardous to self or others.

The ONU Department of Public Safety does not normally store weapons for convenience, but will attempt to facilitate the temporary safekeeping of weapons until permanent storage/placement.

### **CRIME STATISTICS**

### The information below provides context for the crime statistics reported as part of compliance with the Clery Act.

The statistics in this report are published in accordance with the standards and guidelines used by the FBI Uniform Crime Reporting Handbook and relevant federal law. ONU submits the annual crime statistics published in this report to the Department of Education (ED). The statistical information gathered by the Department of Education is available to the public through the ED website. In addition, a daily crime log is available for review 24 hours a day on ONU's Department of Public Safety web page (olivet.edu/public-safety-and-parking). The procedures for preparing the annual disclosure of crime statistics include reporting statistics to the University community obtained from ONU's Department of Public Safety, the Bourbonnais Police Department, other local law enforcement agencies and non-police officials.

For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.

A written request for statistical information is made on an annual basis to all non-police officials who include Campus Security Authorities. A designated campus authority includes, but is not limited to, University deans, directors, department heads, residence life staff and counselors.

The annual crime and fire report information is collected by Public Safety staff under the direction of the Director of Public Safety. Information is reviewed by the Clery Compliance Committee.

### **DEFINITION OF CATEGORIES**

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury results from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

**Arson:** The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Dating Violence:** Violence committed by a person:

(A) who is or has been in a social relationship of a romantic or intimate nature with the victim; **and** (B) where the existence of such a relationship will be determined based on a consideration of the following factors:

- The length of the relationship
- The type of relationship
- The frequency of interaction between the persons involved in the relationship

**Domestic Violence:** Includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person cohabitating with or who has cohabitated with the victim as a spouse, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations:** The violation of laws or ordinance prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Murder/Non-Negligent Manslaughter**: The willful (non-negligent) killing of one human being by another. (Deaths caused by negligence, attempts to kill, suicides, accidental deaths and justifiable homicides are excluded.)

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Motor vehicle theft classifications are all cases where motor vehicles are taken by persons not having lawful access, even though the vehicles are later abandoned, including joy riding.)

**Negligent Manslaughter:** The killing of another person through gross negligence.

**Robbery:** The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Sex Offenses – Forcible:** Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent; this includes rape, fondling, incest and statutory rape.

Sex Offenses - Non-Forcible: Unlawful, non-forcible sexual intercourse.

**Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to: **a)** fear for his or her safety or the safety of others; or **b)** suffer substantial emotional distress.

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

### HATE CRIMES

Olivet Nazarene University strives to foster a safe and healthy learning environment that embodies diversity and inclusion of all members of the ONU community. The Hate Crime statistics are separated by category of prejudice. The numbers for most of the specific crime categories are part of the overall statistics reported for each year. The only exceptions to this are the addition of Simple Assault, Intimidation and any other crimes that involve bodily injury that is not already included in the required reporting categories. If a Hate Crime occurs where there is an incident involving Intimidation, Vandalism, Larceny, Simple Assault or other bodily injury, the law requires that the statistic be reported as a Hate Crime even though there is not requirement to report the crime classification in any other area of the compliance document. Note: A hate or bias-related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias. For example, a subject assaults a victim, which is a crime. If the facts of the case indicated that the offender was motivated to commit the offense because of his/her bias against the victim's race, sexual orientation, gender, religion, ethnicity or disability, the assault is then also classified as a hate/bias crime.

### HATE CRIMES STATISTICS

Main Campus There were no reported hate crimes for the years 2019, 2020 or 2021. Oak Brook Campus There were no reported hate crimes for the years 2019, 2020 or 2021.

### TO REPORT A HATE OR BIAS CRIME, PLEASE USE ONE OF THE METHODS

### **BELOW**.

By Phone: ONU Department of Public Safety: 815-939-5265 In an emergency call: 911 Online: By completing a Silent Witness form at olivet.edu/silent-witness In Person: ONU Department of Public Safety. Ludwig Center, Lower Level, One University Avenue, Bourbonnais

### **DEFINITIONS OF GEOGRAPHY**

**On Campus:** Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls, and any building or property that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.

**Note:** Statistics for University housing facilities are recorded and included in both the all on-campus category and the on-campus residential only category.

**Non-Campus Building Or Property:** Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled

by an institution that is used in direct support or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. Residence halls located outside the campus boundaries (Olde Oak and Stratford Apartments) are covered in the Non-Campus category.

**Public Property:** All public property, including thoroughfares, streets, sidewalks and parking facilities, that are within the campus or immediately adjacent to and accessible from the campus. The ONU crime statistics do not include crimes that occur in privately owned homes or businesses within or adjacent to the campus boundaries.

#### CRIMINAL OFFENSES – ON-CAMPUS

	2020	2021	2022
MURDER / NON- NEGLIGENT MANSLAUGHTER	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	4
Burglary	4	3	2
Motor Vehicle Theft	1	2	1
Arson	0	0	0
Violence Against Women Act (VAWA) Offenses			
Domestic Violence	0	1	1
Dating Violence	3	0	0
Stalking	2	3	2
Arrest			
Weapons Law Violations	0	0	0
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Referrals for Disciplinary Action			
Weapons Law Violations	0	0	0
Liquor Law Violations	22	35	43
Drug Law Violations	17	7	17
Total Unfounded Crimes	0	0	0
Reported Hate Crimes	0	1	0

#### CRIMINAL OFFENSES – RESIDENCE HALLS

	2020	2021	2022
MURDER / NON- NEGLIGENT MANSLAUGHTER	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	4
Burglary	1	3	2
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Violence Against Women Act (VAWA) Offenses			
Domestic Violence	0	0	1
Dating Violence	1	0	0
Stalking	3	3	2
Arrest			
Weapons Law Violations	0	0	0
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Referrals for Disciplinary Action			
Weapons Law Violations	0	0	0
Liquor Law Violations	22	35	43
Drug Law Violations	10	7	17
Total Unfounded Crimes	0	0	0
Reported Hate Crimes	0	0	0

#### CRIMINAL OFFENSES – NON-CAMPUS

	2020	2021	2022
MURDER / NON- NEGLIGENT MANSLAUGHTER	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Violence Against Women Act (VAWA) Offenses			
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0
Arrest			
Weapons Law Violations	0	0	0
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Referrals for Disciplinary Action			
Weapons Law Violations	0	0	0
Liquor Law Violations	1	0	0
Drug Law Violations	0	0	0
Total Unfounded Crimes	0	0	0
Reported Hate Crimes	0	0	0

#### CRIMINAL OFFENSES – PUBLIC PROPERTY

	2020	2021	2022
MURDER / NON- NEGLIGENT MANSLAUGHTER	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Violence Against Women Act (VAWA) Offenses			
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0
Arrest			
Weapons Law Violations	0	0	0
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Referrals for Disciplinary Action			
Weapons Law Violations	0	0	0
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Total Unfounded Crimes	0	0	0
Reported Hate Crimes	0	0	0

### OAK BROOK CAMPUS

#### CRIMINAL OFFENSES – ON-CAMPUS

	2020	2021	2022
MURDER / NON- NEGLIGENT MANSLAUGHTER	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Violence Against Women Act (VAWA) Offenses			
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0
Arrest			
Weapons Law Violations	0	0	0
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Referrals for Disciplinary Action			
Weapons Law Violations	0	0	0
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Total Unfounded Crimes	0	0	0
Reported Hate Crimes	0	0	0

### OAK BROOK CAMPUS

#### CRIMINAL OFFENSES – PUBLIC PROPERTY

	2020	2021	2022
MURDER / NON- NEGLIGENT MANSLAUGHTER	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Violence Against Women Act (VAWA) Offenses			
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0
Arrest			
Weapons Law Violations	0	0	0
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Referrals for Disciplinary Action			
Weapons Law Violations	0	0	0
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Total Unfounded Crimes	0	0	0
Reported Hate Crimes	0	0	0

### OLIVET NAZARENE UNIVERSITY ENCOURAGES STUDENTS AND EMPLOYEES TO BE RESPONSIBLE FOR THEIR OWN SAFETY AND FOR THE SAFETY OF OTHERS ON CAMPUS.

The Department of Public Safety, Residential Life Staff and the Title IX Coordinator meet with faculty, staff and students in residence hall meetings to explain University security, public safety, fire safety measures and procedures, emergency response and evacuation procedures, sexual assault prevention and theft prevention.

These precautions are also discussed during orientation with incoming students and their parents.

New employee orientation includes the distribution of crime prevention and fire safety materials to all new employees.

In addition, information is disseminated to students and employees through general safety brochures, fliers, displays, videos, articles and advertisements in University and student newspapers.

### SAFETY AWARENESS

ONU's Department of Public Safety, under the direction of the Transportation Coordinator, operates a shuttle bus service throughout the day and evening to the Oaks and Stratford Apartments. The bus runs continuously during specified shifts.

The Department of Public Safety encourages anyone who feels uncomfortable walking from a campus parking lot after dark to call **Public Safety at 815-939-5265** to request a ride onto campus. It is the desire of the University for students to be safe, but also to feel safe.

### **CRIME PREVENTION**

### **TIPS FOR YOUR SAFETY**

Members of the University community must assume responsibility for their own personal safety and the security of their personal property. The following precautions provide guidance.

- Call 911 to report all suspicious activity and then call ONU Public Safety at 815-939-5265.
- Program the ONU Public Safety phone number into your cell phone: 815-939-5265.
- Leave social functions that get too loud, too crowded, or that have too many people drinking excessively. Remember to call 911 or ONU Public Safety for help at the first sign of trouble.
- Try to avoid walking alone at night. Travel with friends or use University transportation services.
- Always lock the door to your residence hall room, whether or not you are there.
- Keep windows closed and locked when you are not at home.

- Do not prop doors open to residence halls or other protected locations.
- Be aware of your surroundings. Instead of texting or looking down at the ground, watch for cars and people around you.
- Never leave valuables unattended.
- Carry your keys and ONU Tiger Card at all times. Do not lend them to anyone.
- Lock up bicycles and motorcycles. Lock car doors and close windows when leaving your car.
- Do not leave valuables in your car, especially if they can be easily noticed.
- Engrave serial numbers or owner's recognized numbers, such as driver's license number, on items of value.
- Inventory your personal property and insure it appropriately with personal insurance coverage.

### MISSING PERSON POLICY

If any individual becomes concerned that someone might be missing, notification should immediately be given to the ONU Department of Public Safety. Upon receipt of this information, the ONU Department of Public Safety will notify the Bourbonnais Police Department, generate a missing person report, and conduct a missing person investigation. The person's emergency contact will also be notified.

There is a misconception that friends, loved ones and colleagues cannot be reported missing until they have been missing for at least 24 hours. This is not true. A report of a missing person may be made at any time a person is believed to be missing. Anyone may file a missing persons report (friend, relative, coworker). If a person has not returned home, failed to appear for work, class, or for an appointment as anticipated, or if there is belief that something suspicious has occurred, or if there is concern regarding possible foul play regarding the person's absence, the situation should immediately be reported to the Department of Public Safety.

Federal law mandates that the University provide students with an option of specifying a person(s) with whom contact should be made in the event he or she has been determined by the police to be a missing person. During the enrollment process, an option will be given to students by which they may specify this person as the missing person contact. Federal law also requires the University to inform students that an emergency contact will be notified within 24 hours of the person's being reported missing. For non-emancipated minors, a custodial parent or guardian will be notified in addition to any other listed missing person/emergency contact(s).

All student contact information will be registered confidentially. This information will be accessible only to authorized campus officials and may not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation.

In addition to the minimum notifications that will be made under federal law, Olivet Nazarene University may make additional notifications as necessary, as provided by FERPA to resolve a safety emergency. This could include notifying parents or guardians even when they have not been specifically listed by a student as a missing person or emergency contact.

### TO REPORT A MISSING STUDENT, PLEASE CALL ONU'S DEPARTMENT OF PUBLIC SAFETY ON CAMPUS AT **815-939-5265.**

### SEXUAL ASSAULT, DATING VIOLENCE, DOMESTIC VIOLENCE, STALKING

### SEXUAL ASSAULT POLICY STATEMENT

Sexual assault, dating violence, domestic violence and stalking will not be tolerated at Olivet Nazarene University. All students, faculty, staff and visitors are subject to this policy statement. Violators may be subject to discipline including, but not limited to, termination, expulsion or other appropriate institutional sanctions. Prosecution by the criminal and/or civil justice system may also occur. ONU affiliates (students, faculty, staff, visitors) suspected and/or accused of sexual assault may be subject to disciplinary proceedings as per University policy. The University urges any individual who has been a victim of a sexually assaulted, dating violence, domestic violence or stalking to report the incident to the Department of Public Safety or other trusted University official. Reporting is encouraged, even if the victim opts not to pursue legal prosecution, so that the University can make resources available to the reporting victim to assist in the associated healing process.

### DEFINITION OF SEXUAL ASSAULT

Sexual assault is the commission of an unwanted sexual act, whether by an acquaintance or by a stranger, that occurs without indication of consent by both individuals, or that occurs under threat or coercion. Sexual assault can occur forcibly and/or against a person's will, or when a person is incapable of giving consent. A person is legally incapable of giving consent if less than 18 years of age; if intoxicated by drugs and/or alcohol; if developmentally disabled; or if temporarily or permanently mentally or physically unable.

Anyone can be the target of sexual assault regardless of age, gender, race, ethnicity, sexual orientation, sexual history or social class. There is no stereotypical victim or rapist, and incidents of rape and attempted rape often occur between acquaintances. The U.S. Department of Justice and local crime statistics report that acquaintances (people who know each other in some way) account for 67 percent of rapes nationwide, and 90 percent on college campuses.

### IF YOU HAVE BEEN SEXUALLY ASSAULTED

From a University perspective, the first priority is to ensure the victim's safety. Those who may have experienced sexual assault are encouraged not to be afraid to seek medical attention and/or contact the ONU Department of Public Safety, or other trusted University official, for the provision of resources, professional assistance and guidance. ONU has a cooperative agreement with the Kankakee County Center Against Sexual Assault (KCCASA), as well as on-site campus counseling services.

If you have been sexually assaulted, immediate consideration should be given to the following: Seek medical attention immediately. With the intent of preserving evidence, and not disturbing the crime scene, victims should not shower, not change clothes, or disturb the scene of the attack, but should go to the emergency room of a hospital. It is suggested that a friend accompany the victim to the hospital, if possible.

Local hospital/sexual assault resources are as follows:

- Riverside Medical Center, Kankakee 815-933-1671
- AMITA St. Mary's Hospital, Kankakee 815-933-0000

Clove Alliance, Kankakee County:

• Kankakee County 24-Hour Crisis Line – 815-932-3322

### DATING VIOLENCE

Dating violence is controlling, abusive and aggressive behavior in a romantic relationship. It can happen to either gender. It can include verbal, emotional, physical, or sexual abuse, or a combination.

Controlling behavior may include not letting you hang out with your friends; calling or texting you frequently to find out where you are, whom you're with, and what you're doing; telling you what to wear; or having to be with you all

the time. Verbal and emotional abuse may include calling you names, jealousy, belittling you (cutting you down), or threatening to hurt you, someone in your family, or himself or herself if you don't do what he or she wants. Physical abuse may include shoving, punching, slapping, pinching, hitting, kicking, hair pulling or strangling. Sexual abuse may include unwanted touching and kissing; forcing you to have sex; not letting you use birth control; or forcing you to do other sexual things.

Anyone can be a victim of dating violence. Both men and women are victims, but men and women abuse their partners in different ways. Women are more likely to yell, threaten to hurt themselves, pinch, slap, scratch or kick. Men injure women more and are more likely to punch their partners and force them to participate in unwanted sexual activity. Some victims experience physical violence only occasionally; others, more often.

If you are a victim of dating violence, you might think it's your fault; feel angry, sad, lonely, depressed or confused; feel helpless to stop the abuse; feel threatened or humiliated; feel anxious; not know what might happen next; feel like you can't talk to family and friends; be afraid of getting hurt more seriously; or feel protective of your boyfriend or girlfriend.

Being a victim of dating violence is not your fault. Nothing you say, wear or do gives anyone the right to hurt you. If you think you are in an abusive relationship, get help immediately. Don't keep your concerns to yourself. Talk to someone you trust, like a parent, professor, counselor or nurse.

To take precautions, let friends or family know when you are afraid or need help; when you go out, say where you are going and when you'll be back; in an emergency, call 911; keep a cell phone handy for immediate access to communication; go out in a group or with other couples.

#### **Preparing for Vehicular Emergencies**

- Know how to change a flat tire. Make certain that the spare tire is in good condition and that the proper auto safety equipment is in your car.
- If your car breaks down at night, turn on your emergency flashers. Remain in your car with the doors locked and the windows closed until the police arrive.
- If another motorist stops to assist you, roll the window down slightly, and ask him or her to call the police or a towing service.
- Always carry your mobile phone or enough money to make an emergency call.

### DOMESTIC VIOLENCE

Domestic violence is a pattern of abusive and coercive behaviors used to maintain power and control over a former or current partner. It is a crime to physically hurt, threaten or stalk a person. There are many resources for victims who are unsure what to do when dealing with domestic violence. One alternative is the criminal justice system. Those who are subjected to this type of abuse are encouraged to contact appropriate law enforcement authorities. With proper reporting, one of the goals of law enforcement will be to provide some measure of safety for victims of violence and to provide information about additional resources, such as available temporary living accommodations, if necessary.

The ONU Department of Public Safety can also be contacted for resource referrals regarding victims of domestic violence.

### **STALKING**

Stalking is defined as any person who willfully, maliciously and repeatedly follows or harasses another person and who makes a credible threat with the intent to place that person in reasonable fear for his/her safety or the safety of his/her immediate family, friends or acquaintances. Stalking is a behavior or series of behaviors that alarm, annoy or torment a person. These actions or series of actions by the perpetrator make the victim feel fearful, anxious, stressed and targeted. In most cases, the majority of the stalkers know their victim in some capacity before the stalking begins.

Stalking situations usually involve one or more of the following behavioral elements:

- Perpetrator frequently observes or follows the victim.
- Perpetrator gathers information about the victim and/or his/her personal life.
- Perpetrator initiates non-threatening calls, email or other forms of communication.
- Perpetrator initiates threatening calls, email or other forms of communication.
- Perpetrator initiates some form of vandalism against the victim or victim's acquaintances.
- Perpetrator initiates physical or verbal attack(s) against victim

Anyone who feels he or she may be a victim of stalking should immediately contact local law enforcement or the ONU Department of Public Safety.

Hospital personnel will treat the physical consequences of assault (injury, infection, disease and pregnancy). Hospitals can also collect evidence that will be needed in the event the victim decides to report the crime to law enforcement. Hospitals are required to inform local law enforcement agencies of sexual assault cases; however, the victim may choose whether or not to speak with police personnel, University counseling services or Department of Public Safety personnel. In the event a victim of sexual assault does not have the financial means (healthcare insurance, self-pay, etc.) to pay for medical treatment resulting from the assault, upon request, local hospitals do have resources that can grant funding to pay for expenses related to sexual assault, including medical procedures, exams, prescriptions and other medications.

### **REPORTING SEXUAL ASSAULT TO THE POLICE**

Although reporting is not required and is left entirely to the discretion of the victim, the ONU Department of Public Safety encourages reporting sexual assault to the police. Reporting a sexual assault to the police may seem intimidating, but there is no need to be afraid. Police officers are specially trained to handle such situations with sensitivity and compassion. Victims can feel free to bring a friend or advocate to a police interview regarding the assault. Properly reporting assault crimes can also assist the victim in regaining a sense of personal power and control over the situation.

- For sexual assault that occurs on ONU properties, contact the ONU Department of Public Safety at 815-939-5265, or call the Bourbonnais Police Department at 911 (for emergencies) or the non-emergency number at 815-937-3577.
- For off campus incidents, victims may also feel free to contact the ONU Department of Public Safety as noted above, or the local police department for the city in which the incident occurred.

### WHAT HAPPENS WHEN SEXUAL ASSAULT IS REPORTED TO THE POLICE

When a sexual assault case is reported to the police department, the assigned officer will respond and meet the victim in a location preferred by the victim. The victim may request to speak with a male or female officer, depending on personal preference (if there is a preference). The officer will take a preliminary statement in order to obtain the basic facts of the case and will likely recommend the victim seek medical attention as a result of the assault.

Some victims of sexual assault are not certain if they want to pursue criminal charges. This is a personal decision that must be made by the victim. Regardless of the choice, the ONU Department of Public Safety and the University will respect the decision of the victim as to whether criminal charges are pursued. As a means of preventing recurrence of similar crimes, the victim is encouraged to report the crime and the name of the accused so that necessary resources can be dedicated to recurrence prevention. Additionally, reporting allows for the provision of expanded support service information to the victim.

### UNIVERSITY SERVICES TO SEXUAL ASSAULT VICTIMS

The ONU Department of Public Safety, in collaboration with other University departments and service providers, offers provision of the following services to victims of sexual assault:

- Assurance of confidentiality regarding reporting and associated choices and investigation
- Private meeting for report submission/guidance referrals at a time and place as determined by the victim
- Assistance with notice of the assault to individual(s) designated by the victim, if the victim chooses to give this type of notice
- Assistance with reporting the assault to law enforcement, if the victim chooses to report the crime
- Assistance and/or referral in arranging for medical services Referral to local counselor and resource services
- Assistance in arranging alternative housing accommodations within 24 hours of receipt of report
- Assistance in arranging alternative academic class schedule within 24 hours of receipt of report

Note: University Policy Violations (Curfew Violations, Alcohol/Drug Violation, University Covenant Breaches, etc.) are not subject to enforcement for Assault or other violent crimes.

### DISCIPLINARY PROCEDURES RELATED TO SEXUAL ASSAULT

With reported cases of sexual assault, dating violence, domestic violence and stalking, the university will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the University against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim.

- The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding.
- Both the accuser and the accused are entitled to equal disbursement of information regarding disciplinary proceedings and/or associated investigations.
- Both the accuser and the accused are entitled to the same information regarding the outcome of any institutional disciplinary proceeding that is brought alleging a sex offense.

### PROTECTING YOURSELF AGAINST SEXUAL ASSAULT

Although we cannot guarantee that you will never be a victim, there are steps you can take to minimize those chances. The following are suggestions to incorporate into daily routines:

### On the Street

- Do not walk alone unless it is absolutely necessary.
- Be aware of what is happening in your surroundings. Know where you are and where you are going.
- If you walk regularly, vary your route. Do not be predictable! Walk away from bushes, alleys and dark entryways. Stay in well-lighted areas.
- Take precaution to prevent being surprised. Attackers rely on the element of surprise. Do not wear headphones when walking alone.
- Trust your instincts. If you think you are being followed, walk toward a busy, lighted area. Scream loudly to attract attention and tell someone to call the police.
- If someone bothers you from a car, turn and walk in the opposite direction. If possible, get a license plate number. When you are in a safe place, call 911 and notify the Department of Public Safety.

### Jogging in Athletic Parks and Streets

- When possible, run with a friend or in a group.
- Try to avoid running alone during the evening hours.

### In Your Vehicle

- Always have keys in your hand as you approach your vehicle. Avoid having to look through bags or purses to find keys.
- Always maintain focus and attention on surroundings. Be aware of what is happening around you.
- Always look inside your vehicle, in the back seat and on the floor before you get into it.

- Upon entry to your vehicle, immediately lock doors. Keep the car doors locked and your windows up when driving.
- Always have plenty of gasoline in your vehicle.

### SEX OFFENDER REGISTRY

### **VICTIMS OF CRIME**

The Department of Public Safety and the University will treat all victims with respect, state rights and legal options clearly, and cooperate fully with them in exercising those rights. The victim of a crime has the right to have the offense investigated by criminal and civil authorities. Victims of sexual assault have the right to full and prompt cooperation and assistance in obtaining evidence that is necessary for proof of criminal sexual assault, including a medical examination, the right to freedom from pressure by campus authorities to report crimes as lesser offenses, and the right to be made fully aware of and assisted in exercising state or federal legal rights to test sexual assault suspects for communicable diseases.

Health Services, located in the Elwood Center for Student Success, seeks to provide holistic health care and education for students, faculty and staff. A registered nurse is available during the academic year. All health records are completely confidential.

The University provides counseling services through the Counseling Services department located in the Elwood Center for Student Success. The counseling services are voluntary and without charge. A professional code of ethics is observed. In addition, Olivet Nazarene University maintains working relationships with several local providers of medical care, including, but not limited to, AMITA St. Mary's Hospital and Riverside Medical Center.

### SEX OFFENDER REGISTRY

Olivet Nazarene University is required to inform the campus community that a list of registered sex offenders and associated information is available as follows:

- Bourbonnais Police Department, 700 Main St., S.W., Bourbonnais, IL 60914
- Illinois State Police Department, 801 South Seventh Street, Springfield, IL 62703

In addition, a list of registered sex offenders is available via the Illinois State Police Sex Offender Information website at http://www.isp.state.il.us/sor/sor.cfm. Bourbonnais is located in Kankakee County, and the ZIP Code is 60914.

### EDUCATION AND PREVENTION PROGRAMS

• Campus Save Act: Mandatory sexual assault education prevention awareness for all incoming students.

- Bringing the Bystander: Bystander intervention program for all students, faculty and staff.
- Engaging Men: Program for students to help end violence against women.
- Title IX Education: Mandatory Title IX Education for all faculty and staff.
- Residential Life staff are trained on risk factors, warning signs of abusive behavior, as well as risk reduction for sexual assault, dating violence, domestic violence and stalking, as well as how to avoid potential attacks or incidents.

## DRUG & ALCOHOL-FREE CAMPUS & WORKPLACE

In compliance with the Drug-Free Workplace Act of 1989 and with Drug-Free Schools and Communities Act Amendment of 1989, Olivet Nazarene University prohibits the unlawful possession, use or distribution of drugs, alcohol and unlawful substances by students or by employees on University property or as part of any University activities.

Olivet Nazarene University will impose sanctions on students and on employees (consistent with local, state and federal laws) up to and including expulsion or termination of employment, and referral for prosecution for violation of standards of conduct. As the University campus is a smoke-free work environment, this includes the use of tobacco products.

The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and as part of the campus environment, and violation of any of the aforementioned is cause for immediate dismissal. The "workplace" encompasses all of the Olivet Nazarene University locations. It is a student's and/or an employee's responsibility to notify the ONU Department of Public Safety of any criminal drug conviction occurring in the workplace no later than five days after conviction.

#### **Substance Abuse Education and Prevention Programs**

Olivet Nazarene University recognizes drug and alcohol dependency as treatable conditions. Students requiring assistance are encouraged to avail themselves of the University's Counseling department, located in the Elwood Center for Student Success, which provides prevention, referral, and supportive resources, including counseling and health services.

Employees requiring assistance are encouraged to utilize the Employee Assistance Program (EAP), which provides confidential assessment, referral and short-term counseling for employees. The Office of Human Resources is available to help employees identify appropriate treatment resources and will refer them to treatment or rehabilitation programs, including the EAP.

## EMERGENCY RESPONSE & EVACUATION POLICIES

The Olivet Nazarene University Emergency Operations Plan addresses the University's response to emergencies by taking an all-hazards approach to both natural and human-caused hazards. The Department of Public Safety staff is trained in the Incident Command System (ICS), which is utilized when responding to incidents involving the Department of Public Safety and other ONU departments, and assists local public safety agencies in mitigating and recovering from incidents.

The Department of Public Safety conducts tests of its emergency plans and capabilities on an annual basis. The tests include, but are not limited to, drills, tabletops, functional exercises and full-scale simulations. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution. In the event of an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the ONU community, emergency notification procedures will be activated to provide immediate notification of the threat to the ONU community, or to the appropriate segment of the community if the threat is limited to a particular building or segment of the population. The safety of the notification, unless issuing a notification will, in the judgment of the first responders (including, but not limited to, ONU Public Safety, Bourbonnais Police Department and/or the Bourbonnais Fire Protection District), compromise the efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Should a serious incident that poses an immediate threat to members of the ONU community arise, the University has various systems in place for communicating information quickly, including:

- Voice and/or text messaging through University and private mobile phone equipment
- University-wide email blast to all students, faculty and staff
- University-wide "pop-up" messaging for all University computers logged on to the University network system, as well as ONU installed and operational TVs

All members of the ONU community are asked to verify that mobile phone numbers are current and provided for emergency notification. This may be done by accessing My Olivet (my.olivet.edu), under either Faculty, Employees, or Students, and clicking on Emergency Information.

ONU community members are encouraged to notify ONU Public Safety of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students, faculty, staff or visitors on campus. ONU Public Safety has a responsibility to respond to and summon the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, ONU Public Safety has a responsibility to respond to such incidents and determine if the situation does, in fact, pose a threat to the community. If so, federal law requires that the institution notify the campus community or the appropriate segments of the community that may be affected by the situation.

A Memorandum of Understanding Agreement was signed by representatives of Olivet Nazarene University and Riverside Medical Center designating Olivet Nazarene University as a Temporary Medical Treatment Site serving the Illinois State Region VII Trauma Hospital System. Olivet Nazarene University is an active member of the International Association of Campus Law Enforcement Administrators (IACLEA) and the Illinois Chapter of law Enforcement Administrators (ICLEA).

The University Department of Public Safety facilitates coordination and certification of eligible faculty, staff and students in the area of American Red Cross certification for First Aid, CPR and AED.

### **EMERGENCY COMMUNICATIONS**

After an emergency, such as a tornado, local telephone access may have reduced capacity. It is not recommended to attempt to make phone calls immediately after an emergency unless it is to report a life safety situation. This practice will allow lines to remain open for emergency services and communications.

### FIRE ALARM POLICY

Upon activation of the fire alarm system, all persons shall evacuate their residence hall, dorm, house, lab, classroom, office, or any other building or structure, and meet at the predetermined emergency assembly point (as per campus fire safety drills and instruction). For large outdoor venues, attendees should proceed toward the nearest exit and follow any verbal directions provided by safety personnel or event management, when applicable. When evacuating, people should remain vigilant for dangerous or criminal activity that may have preceded the evacuation notice. Note that there have been recent national trends whereby individuals, often intent on doing harm to others, will create a diversion or activate a fire alarm in an attempt to gather people in one location. Observation of this type of criminal or suspicious activity should be immediately reported to the police.

information about campus emergencies can also be obtained from the following areas:

ONU Website: www.olivet.edu ONU Portal: my.olivet.edu ONU Weather Line: 815-928-5890 Shine.FM Radio Station: 89.7 FM ONU Department of Public Safety: 815-939-5265

### ANNUAL FIRE SAFETY REPORT

### **FIRE SAFETY**

Olivet Nazarene University publishes this fire safety report as part of its annual Clery Compliance. This report contains information regarding the fire safety practices and standards for ONU, including statistics concerning the number of fires, the cause of each fire, the number of injuries and deaths related to a fire. This report is available for review 24 hours a day on the ONU website at olivet.edu. A physical copy may be viewed at the Public Safety office in the lower level of Ludwig Center.

A fire is defined as any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner. If a fire occurs in an ONU building, community members should immediately call 911 and notify the Department of Public Safety (815-939-5265). When calling, please provide as much information as possible about the location, date, time and cause of the fire.

The Department of Public Safety also partners with the Bourbonnais Fire Protection District and the Office of Student Development to provide training to Resident Directors and Resident Assistants in fire extinguisher use and building evacuation.

### **FIRE DRILLS**

The ONU Department of Public Safety, in collaboration with the Vice President for Student Development and the Dean of Residential Life, conducts two

fire drills (evacuations) from each residence hall during the academic year. The University requires complete evacuation of buildings during a fire

alarm. Individuals who ignore fire alarms and required evacuations may face disciplinary action. Since false alarms may lower the evacuation responses, the University will analyze the cause or causes of false alarms and work to reduce their occurrence. By reducing the number of false alarms, we hope to maintain diligence in responding.

### FIRE SAFETY EDUCATION: TRAINING

The University takes fire safety seriously and has established fire safety programs for students living in on-campus residence halls. The University also has specific fire safety programs that target employees and contractors working on campus, such as CPR training, fire extinguisher training and first aid.

				2020				
Building Name	Total Fires	Fire #	Date	Time	Cause	# of injuries requiring treatment	# of Deaths related to fire	Value of Property Damage caused by fire
Bresee Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Chapman Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Girard Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Grand Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hills Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Howe Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
McClain Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Nesbitt Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Olde Oak	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Parrott Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Stadium Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Stratford Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
University Place Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Williams Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A

				2021				
Building Name	Total Fires	Fire #	Date	Time	Cause	# of injuries requiring treatment	# of Deaths related to fire	Value of Property Damage caused by fire
Bresee Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Chapman Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Girard Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Grand Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hills Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Howe Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
McClain Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Nesbitt Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Olde Oak	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Parrott Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Stadium Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Stratford Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
University Place Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Williams Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A

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				2022				
Building Name	Total Fires	Fire #	Date	Time	Cause	# of injuries requiring treatment	# of Deaths related to fire	Value of Property Damage caused by fire
Bresee Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Chapman Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Girard Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Grand Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hills Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Howe Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
McClain Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Nesbitt Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Olde Oak	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Parrott Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Stadium Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Stratford Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
University Place Apartments	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Williams Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A

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### Fire Safety Systems For Each On-Campus Housing Facility

Residence Hall or On- campus Buildings Containing Student Residences	Central Alarm Monitoring By ONU and 3 <sup>rd</sup> Party	Audible Fire Alarm	Smoke Detector in Common and sleep Areas	Full Automatic Fire Sprinkler System	Fire Extinguishers Installed	Evacuation Placards	Number of Evacuation/Fire Drills Each Year
Bresee Apartments	No	No	Yes	No	Yes	No	0
Chapman Hall	Yes	Yes	Yes	Yes	Yes	No	2
Grand 801	No	No	Yes	Yes	Yes	No	0
Grand 805	No	No	Yes	Yes	Yes	No	0
Grand 809	No	No	Yes	Yes	Yes	No	2
Grand 215	No	No	Yes	Yes	Yes	No	0
Grand 235	No	No	Yes	Yes	Yes	No	0
Grand 255	No	No	Yes	Yes	Yes	No	0
Grand 287	No	No	Yes	Yes	Yes	No	0
Grand 301	No	No	Yes	Yes	Yes	No	0
Grand 303	No	No	Yes	Yes	Yes	No	0
Grand 305	No	No	Yes	Yes	Yes	No	0
Grand 401	No	No	Yes	Yes	Yes	No	0
Grand 403	No	No	Yes	Yes	Yes	No	0
Grand 405	No	No	Yes	Yes	Yes	No	0
Grand 413	No	No	Yes	Yes	Yes	No	0
Grand 415	No	No	Yes	Yes	Yes	No	0
Grand 437	No	No	Yes	Yes	Yes	No	0
Grand 439	No	No	Yes	Yes	Yes	No	0
Grand 441	No	No	Yes	Yes	Yes	No	0
Grand 443	No	No	Yes	Yes	Yes	No	0

Grand 445	No	No	Yes	Yes	Yes	No	0	
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### Fire Safety Systems for Each On-Campus Housing Facility, cont.

Residence Hall or On- campus Buildings Containing Student Residences	Central Alarm Monitoring By ONU and 3 <sup>rd</sup> Party	Audible Fire Alarm	Smoke Detector in Common and sleep Areas	Full Automatic Fire Sprinkler System	Fire Extinguishers Installed	Evacuation Placards	Number of Evacuation/Fire Drills Each Year
Hills Hall	Yes	Yes	Yes	Yes	Yes	No	2
Howe Hall	Yes	Yes	Yes	Yes	Yes	No	2
McClain Hall	Yes	Yes	Yes	Yes	Yes	No	2
Nesbitt Hall	Yes	Yes	Yes	Yes	Yes	No	2
Olde Oak 469	No	No	Yes	Yes	Yes	No	0
Olde Oak 489	No	No	Yes	Yes	Yes	No	0
Olde Oak 539	No	No	Yes	Yes	Yes	No	0
Olde Oak 579	No	No	Yes	Yes	Yes	No	0
Olde Oak 609	No	No	Yes	Yes	Yes	No	0
Olde Oak 619	No	No	Yes	Yes	Yes	No	0
Olde Oak 629	No	No	Yes	Yes	Yes	No	0
Oak Run 520	No	No	Yes	Yes	Yes	No	0
Oak Run 540	No	No	Yes	Yes	Yes	No	0
Parrott Hall	Yes	Yes	Yes	Yes	Yes	No	0
Stadium 110	No	No	Yes	Yes	Yes	No	0
Stadium 110	No	No	Yes	Yes	Yes	No	0
Stadium 116	No	No	Yes	Yes	Yes	No	0

Stadium 124	No	No	Yes	Yes	Yes	No	0
University Place 100	No	No	Yes	Yes	Yes	No	0
University Place 200	No	No	Yes	Yes	Yes	No	0

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### Fire Safety Systems for Each On-Campus Housing Facility, cont.

Residence Hall or On- campus Buildings Containing Student Residences	Central Alarm Monitoring By ONU and 3 <sup>rd</sup> Party	Audible Fire Alarm	Smoke Detector in Common and sleep Areas	Full Automatic Fire Sprinkler System	Fire Extinguishers Installed	Evacuation Placards	Number of Evacuation/Fire Drills Each Year
University Place 300	No	No	Yes	Yes	Yes	No	0
University Place 400	No	No	Yes	Yes	Yes	No	0
University Place 500	No	No	Yes	Yes	Yes	No	0
Williams Hall	Yes	Yes	Yes	Yes	Yes	No	2

### FIRE SAFETY TIPS

- Never leave cooking unattended.
- Do not assume an alarm is false.
- Do not use elevators in the event of a fire.
- Know two ways out of your residence hall or office building.
- If unable to exit a building, go to the nearest stairwell or safe area of refuge and call 911 to report your location.
- If you are trained, use a fire extinguisher if the fire is small and contained, and room is not filled with smoke.

### **SMOKE DETECTORS & SPRINKLER SYSTEMS**

In compliance with the Illinois Fire Sprinkler Law, all inner-campus residence halls have been equipped with smoke detectors, sprinkler systems and an integrated Fire Alarm Control Panel system. Fire drills are conducted twice a year in all residence halls. The first drill is scheduled early in the fall semester, and the second drill is conducted during the spring semester. All fire drills are unannounced.

### HALOGEN LIGHTING

Halogen lamps are strictly prohibited in University housing because of associated fire hazard concerns with high-energy usage.

### PORTABLE SPACE HEATERS

Space heaters are not permitted in residence halls without prior permission from the Resident Director.

### **EXTENSION CORDS**

#### Also referred to as temporary wiring, extension cords

for electrical power and lighting are allowed with prior permission of the Resident Director. Electrical wiring, devices, appliances and other equipment which are modified or damaged and constitute an electrical shock or fire hazard shall not be used. Extension cords shall not be used as a substitute for permanent wiring.

#### **SMOKE-FREE ENVIRONMENT**

Olivet Nazarene University prohibits smoking on campus properties, including, but not limited to, classrooms, offices, enclosed buildings and facilities, walkways, in University-owned vehicles, during indoor and outdoor athletic events and on campus grounds.

### **CANDLES & TORCHES**

Candles (including decorative, unburned wicks, etc.), torches, incense and any other open flame devices are strictly prohibited in campus residence halls, academic or other campus buildings.

### COOKING

Cooking is only permitted in designated kitchens and kitchenettes. Residents are strongly encouraged and reminded to never leave anything on the stove/in the microwave unattended. Cooking equipment, such as a hot plate, is strictly prohibited.

### IN THE EVENT OF A FIRE

Fire alarms alert community members of potential hazard. Community members are required to heed their warning and evacuate buildings immediately upon hearing a fire alarm in a facility. The Fire Marshall can levy fines and penalties to individuals who fail to evacuate a building promptly. Please follow these procedures in the event of a fire:

- Pull the fire alarm
- Leave the building immediately using the closest emergency exit
- Close doors behind you
- Call 911 when safe to do so, and then call ONU Public Safety (815-939-5265)
- Assemble in a designated area
- Re-enter the building only when instructed by officials

### FIRE REPORTING PROCEDURES

After the discovery of a fire, students, faculty and staff should report that a fire occurred to the Department of Public Safety and/or the Resident Director of the dorm. The Department of Public Safety will notify the Physical Plant to assess the damage and repair.

### PLANS FOR FUTURE IMPROVEMENTS IN FIRE SAFETY

The University continues to assess and upgrade fire safety equipment as an ongoing process to ensure that all equipment meets National Fire Safety standards. Future improvements will be made as needed as part of the ongoing assessment process.

### **RESIDENCE HALL INSPECTIONS**

Resident Directors perform or oversee Residence Hall Inspections monthly to find and eliminate safety violations. The inspections include, but are not limited to, a visual examination of electrical cords, sprinkler heads, smoke detectors, fire extinguishers and other life safety systems.

In addition, each room will be examined for the presence of prohibited items (e.g., sources of open flames, such as candles; halogen lamps; portable cooking appliances in non-kitchen areas; etc.) or prohibited activity (e.g., smoking in the room; tampering with life safety equipment; possession of pets; etc.). This inspection will also include a general assessment of food and waste storage and cleanliness of the room.

### **CLERY COMPLIANCE COMMITTEE**

The Jeanne Clery Act requires all higher education institutions participating in Federal financial aid programs to keep and disclose information about crime on and near their campuses.

The Clery Compliance Committee is designed to facilitate the following:

- Review and approve Clery Act compliance policies and procedures
- Review and evaluate University compliance policy and procedures
- Review annual crime statistics collection and reporting process
- Be empowered with accurate information regarding:
  - Annual report and daily log requirements
  - o Crime classification definitions
  - o How to address a program review and use Department of Education resources
- Support the University effort to identify, inform and train Campus Security Authorities

### Campus Map

