Transfer Guide

Associate of Applied Science to Bachelor of Business Administration

The following is presented as a transfer guide between Joliet Junior College (JJC) and Olivet Nazarene University (ONU) for the Business Administration degree program based on the current catalogs of both schools. The student would receive an Associate of Applied Science (AAS) degree from JJC and a Bachelor of Science (BS) degree in Business Administration from ONU.

I. Transferable Credits from the General Education Core Curriculum (15 Credit Hours)**

Area 1: Communication (3-9 hours)

- ENG 101 Rhetoric
- ENG 102 Rhetoric
- COMM 101 Prin. of Speech
- ENGL 109 College Writing I (3)
- ENGL 210 College Writing II (3)
- COMM 105 Fund. of Speech (3)

Area 2: Social & Behavioral Sciences (3-6 hours)

- HIST-105 or HIST-106 History Civilization I or II
- HIST-200 Western Civilization (3)

Area 3: Humanities, Fine Arts, & Literature (3-6 hours) Select 3 hours from TWO different areas:

**Fine Arts**
- ART 109 Introduction to the Visual Arts
- MUS 101 Explore Music Literature
- ART 100 AND MULT 100 (3)
- MULT 100 Music Appreciation (3)

**Literature**
- ENG 107, ENG 108, ENG 201, ENG 202, ENG 204
- LIT 105 Literature Appreciation (3)

**Philosophy**
- PHIL 101 Intro to Philosophy
- PHIL 201 Intro to Philosophy

**Modern Language**
- SPAN 104 Spanish II
- SPAN 212 Intermediate Spanish II
- FRCH 104 Intermediate French II
- FREN 212 Intermediate French II

Area 4: Mathematics/Sciences (3-11 hours)
MATH 153 Finite Mathematics OR  MATH 117 Finite Math OR MATH 147 Calculus I
MATH 170 Calc/Analytics Geom I

Select one general physical science and one general biological science class. One class must have a lab.

General Physical Science Course (3-5 hours)**
General Biological Science Course (3-4 hours)**

II: Area of Concentration (45 credit hours)

ACCY 101      Accounting I (meets ACCT 110) (3)
ACCY 102      Accounting II (meets ACCT 111) (3)
BLAW 101      Business Law I (meets BSNS 351) (3)
BLAW 102      Business Law II (meets BSNS 352) (3)
BUS 101       Intro to Business (meets BUS Lower Level) (3)
BUS 111       Princ. of Bus. Communications (meets BUS Lower Level) (3)
ECON 103      Princ. of Economics I (meets ECON 110) (3)
ECON 104      Princ. of Economics II (meets ECON 110) (3)
FIN 201       Princ. of Corporation Finance (meets BUS Lower Level) (3)
MGMT 101      Princ. of Management (meets BSNS 160) (3)
MKTG 101      Princ. of Marketing (meets BSNS 253) (3)

Major Core Electives: Select 10 Credit Hours from the following:
ACCY 107      Income Tax Accounting (meets ACCT 365) (3)
ACCY 108      Intro to Quickbooks (non-transferrable)
ACCY 209      Cost Accounting (meets ACCT 357) (3)
ACCY 270      Intermediate Accounting I (meets ACCT 255) (3)
ACCY 271      Intermediate Accounting II (meets ACCT 256) (3)
BLAW 240      Intro to Cyber Law (meets COMP 334) (3)
BUS 110       Princ. of Customer Service (meets BUS Lower Level) (3)
BUS 111       Princ. of Business Communications (meets BUS Lower Level) (3)
BUS 205       Business Statistics (meets BSNS 241) (3)
BUS 210       Business Internship Prep (non-transferrable)
BUS 211       Business Internship (non-transferrable)
BUS 214       International Business (meets BUS Lower Level) (3)
BUS 299       Special Topics in Business (non-transferrable)
CIS 122       Comp. Inform. Systems (meets BUS Lower Level) (3)
FIN 100       Personal Finance (meets BSNS 302) (3)
HOSP 120      Exploring the Hospitality Ind. (meets FACS Lower Level) (3)
HOSP 252  Organizational Behavior in Hosp. Ind. (non-transferrable)
MGMT 102  Human Relations (meets BUS Lower Level) (3)
MGMT 202  Human Resources Manage. (meets BSNS 368) (3)
MGMT 220  Entrep. & Small Bus. Manage. (meets BSNS 450) (3)
MGMT 299  Special Topics in Management (non-transferrable)
MKTG 200  Social Media Marketing (meets BSNS-LLEL)
MKTG 205  Professional Sales (meets BUS Lower Level) (3)
MKTG 210  Princ. of Advertising (meets BSNS 457) (3)

**Refer to the JJC AAS guidelines for a list of course choices in the general education area.**

**Required A.A.S. Degree Program Total: 60 Credit Hours**

**Students may transfer in a maximum of 82 credit hours from a 2yr/Community College.**

**III: Taken at Olivet Nazarene University (min. 60 Credit Hours)**

BLIT 210  Christian Scriptures (3)
CMIN 310  Christian Formation (3)
BSNS 367  Organizational Behavior (3)
BSNS 403/503  Manage. Info. Systems (meets JJC CIS 240) (3)
BSNS 490/590  Business Policy & Strategy (3)
BSNS 497/597  Leadership & Bus. Ethics (3)
BSNS 489/589  Internship (0-4)

Int. Cult. International Culture approved course (3-4) (see below)
Can be met with a Foreign Language Study Course or approved intercultural course:
FREN 101 and FREN 102  Elem. French I & II (meets JJC FRCH 101 and FRCH 102)
SPAN 111 and SPAN 112  Elem. Spanish I & II (meets SPAN 101 and SPAN 102)

**AND COMPLETION OF ONE CONCENTRATION**

**Management Concentration (Select 4 courses and at least 3 need to be from BSNS/ECON)**

BSNS 271  Bus. Comp./Mgmt Support (3)
BSNS 315  Federal Seminar (3)
BSNS 325  Event Planning (3)
BSNS 368  Human Resource Manage. (meets JJC MGMT 202) (3)
BSNS 444  Corporate Finance (3)
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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>BSNS 450</td>
<td>Entrep. &amp; Small Bus. Mgmt. (meets JJC MGMT 220) (3)</td>
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<tr>
<td>BSNS 480</td>
<td>Enterprise Resource Planning I (3)</td>
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<tr>
<td>BSNS 481</td>
<td>Enterprise Resource Planning II (3)</td>
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<tr>
<td>BSNS 485 &amp; 486</td>
<td>Enactus I &amp; II (4)</td>
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<tr>
<td>BSNS 496</td>
<td>Financial Planning Capstone (3)</td>
</tr>
<tr>
<td>ECON 311</td>
<td>Intermediate Economics (3)</td>
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<td>FACS 455</td>
<td>Food Systems Management (3)</td>
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<tr>
<td>PSYC 324</td>
<td>Industrial/ Organiz. Psych. (meets JJC PSYC 206) (3)</td>
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**Philanthropy and Not-for-Profit Concentration**

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<tr>
<td>BSNS 385</td>
<td>Fund. Networking/Comm Eng (3)</td>
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<tr>
<td>BSNS 368</td>
<td>Human Resource Manag. (meets JJC MGMT 202) (3)</td>
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<tr>
<td>BSNS 482</td>
<td>Business as a Mission (3)</td>
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<tr>
<td>BSNS 485 &amp; 486</td>
<td>Enactus I &amp; II (4)</td>
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**Public Administration Concentration**

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<tr>
<td>BSNS 368</td>
<td>Human Resource Manage. (meets JJC MGMT 202) (3)</td>
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<tr>
<td>BSNS 478</td>
<td>Adv. HR for Profit/Non-Profit Organizations (3)</td>
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<tr>
<td>ECON 345</td>
<td>Econ. Of the Public Sector (meets JJC ECON 230) (3)</td>
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<tr>
<td>BSNS 485/486 OR BSNS 315</td>
<td>Enactus I &amp; Enactus II (3-4) OR Fed. Sem. (3)</td>
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**Human Resource Management Concentration**

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<td>BSNS 368</td>
<td>Human Resource Manage. (meets JJC MGMT 202) (3)</td>
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<td>Adv. HR for Profit/Non-Profit Organizations (3)</td>
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**Select TWO:**

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<tr>
<td>COMM 352 OR ENGL 311 OR PSYC 324</td>
<td>Training &amp; Develop. OR Business Comm/Tech Writing</td>
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<td>OR Industrial/Organiz. Psych. (meets JJC PSYC 206) (3)</td>
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**Operations Management Concentration**

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<tr>
<td>BSNS 480</td>
<td>Enterprise Resource Planning I (3)</td>
</tr>
<tr>
<td>BSNS 481</td>
<td>Enterprise Resource Planning II (3)</td>
</tr>
<tr>
<td>ENGR 381</td>
<td>Operations Management (3)</td>
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<tr>
<td>ENGR 403</td>
<td>Engineering Economics (3)</td>
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**Healthcare Management Concentration**

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<tr>
<td>BSNS 368</td>
<td>Human Resource Manage. (meets JJC MGMT 202) (3)</td>
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<tr>
<td>BSNS 415</td>
<td>Healthcare Quality Control Six Sigma (3)</td>
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<tr>
<td>BSNS 416</td>
<td>Healthcare Lean Process Impv. (3)</td>
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<tr>
<td>BSNS 478</td>
<td>Adv. HR for Profit/Non-Profit Organizations (3)</td>
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Olivet Nazarene University Graduation Requirements

- Minimum credit hours required for B.S. Degree: min. 120 credit hours
- A minimum grade point average of 2.0 (“C”) required.
- A minimum institutional grade point average of 2.0 required in major(s)/minor(s).
- A minimum of 30 hours of credit in upper-division courses (numbered 300 or above) for bachelor’s degrees
- Completion of a major program of study as specified by the College, School, or Department to which the major belongs including:
  - All general Education courses
  - All major and supporting courses
- Lower-level courses may cover the same material as the ONU equivalent, but is taught at a lower level. It cannot be used to satisfy the Olivet requirement of 30 upper division hours (300-400 level courses).

For additional Information:
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Office of Admissions
Tiffany Holohan
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815.928.5515

Joliet Junior College
Business Department

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