

# OLIVET NAZARENE UNIVERSITY

## OFF-CAMPUS AND STUDY ABROAD



Olivet Nazarene University encourages (and sometimes requires) its students to include an off-campus or study abroad experience as part of their program. Off-campus/study abroad programs are categorized here:

1. ONU “Sponsored” programming (**limited ONU-institutional aid and all other financial aid**):
  - CCCU GlobalEd (American Studies Program [Washington, D.C.], Los Angeles Film Studies Center, Middle East Studies Program, Contemporary Music Center [Nashville], Oxford Scholars’ Semester); Tokyo Christian University; QERC spring semester only (Costa Rica); Au Sable Institute of Environmental Studies; Uganda Studies Program; Semester in Spain; The Chicago Semester; The King’s College (NYC Semester); Living & Learning International (Quito, Ecuador; Rome, Italy; Baltimore, Maryland); Students International [STINT] (Costa Rica and Guatemala); Veritas Christian Study Abroad locations
2. ONU “Recognized” programming (**No ONU-institutional aid, but federal and state aid available**):
  - Budapest Semesters in Mathematics Education; Africa Nazarene University; International Studies Abroad (ISA) programs; Korea Nazarene University
3. Any program not included above would require prior approval to ensure course acceptance. (**No financial aid assistance, direct program enrollment, and payment**)
4. “Cross-enrollment” is a semester of study at any other Nazarene colleges within the Continental United States. (**see item #8 below**)
5. Summer Programs (**No ONU-institutional aid, only federal/state/outside funding, as available**)
  - CCCU Best Semester [Oxford Summer Program]; QERC summer (Costa Rica); ISA: Barcelona, Spain; AuSable Institute of Environmental Studies; International Business Institute (IBI) [hosted by Messiah College]; International Studies Abroad (ISA) summer programs; Veritas Abroad summer programs

**NOTE:** Student must ensure clearance with the Registrar’s office prior to departure from campus (including submitting an ONU Off-Campus/Study Abroad Clearance Form).

### Financial Aid Policies:

1. Students must meet all satisfactory progress requirements to receive aid: institutional, state, or federal funds.
2. Students may be eligible to use state or federally funded aid they qualify for.
3. Students participating in “Sponsored” programs listed above may use up to \$2500 of their scheduled institutional (ONU) funds to help cover the cost of one off-campus study program.
4. Institutional aid may be used for participation in “Sponsored” programs; a pro-rated amount may be used when active in a “Cross-enrollment” program at another U.S. Nazarene school.
5. Students are not eligible to use any Olivet institutional funds for summer programs.
6. Students receiving the CCCU Tuition Waiver or Nazarene Reciprocal Funds are not eligible to use any Olivet institutional funds for off-campus programs; students on ONU tuition remission may use tuition remission to participate in one “CCCU GlobalEd” program only.
7. Students participating in the Nazarene “Cross-enrollment” will pay their home institution; the host institution will bill the home institution a \$500 registration fee, general fees, room, and board per student. Please work with the Office of Student Financial Services.
8. An administrative fee of \$250 is assessed by ONU for students registering for off-campus study programs.



**Off-Campus/Study Abroad Clearance Form**

Students planning to participate in off-campus or study abroad programs are required to receive approval from appropriate ONU staff prior to registration for the program. When signatures indicating approval are obtained, this clearance form should be filed at the Registrar's Office (Student Financial Services also keep a copy). Form to be completed in the semester prior to off-campus participation. Please contact Dr. Mark Mountain (mcmountain@olivet.edu), Off-Campus Study Coordinator, with questions.

Your Name \_\_\_\_\_

ID # \_\_\_\_\_

Your Cell Phone \_\_\_\_\_

Current Class  FR  SO  JR  SR

Name and Location of Program \_\_\_\_\_

Semester for Program \_\_\_\_\_

Study Abroad Course	ONU Equivalent

**APPROVALS:**

Study Abroad Coordinator \_\_\_\_\_

Type of program \_\_\_\_\_

Notes \_\_\_\_\_

Academic Advisor \_\_\_\_\_

Office of Student Development \_\_\_\_\_

Office of Student Financial Services \_\_\_\_\_

**Personal Statement:** I have met with appropriate individuals regarding my off-campus/study abroad plans. I agree to abide by University policies while participating in the approved program.

Student Signature \_\_\_\_\_