2011-2012 VERIFICATION WORKSHEET
INDEPENDENT STUDENT

Office of Financial Aid – One University Avenue – Bourbonnais, IL 60914
(815) 939-5249 Fax: (815) 939-5074

Your application for Federal Student Aid was selected for review in a process called "Verification." In this process we will be comparing information from your application with signed copies of your (and your spouse's if you are married) 2010 Federal tax forms, W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal Aid. If there are differences between your application information and your financial documents, corrections may need to be made electronically or by using your Student Aid Report (SAR). Complete this verification form and submit it to the Office of Financial Aid as soon as possible, so that your financial aid won't be delayed.

What you should do:

1. Collect your (and your spouse's) financial documents (Federal income tax forms, W-2 forms, etc.).
2. Talk to your Financial Aid Administrator if you have questions about completing this worksheet.
3. Complete and sign the worksheet.
4. Submit the completed worksheet, tax forms, W-2 forms and any other documents requested to the Office of Financial Aid.
5. Your Financial Aid Administrator will compare information on this worksheet and any supporting documents with the information you submitted on your application.

A. Student Information

Student ONU ID#_____

Last Name First Name M.I.

Social Security Number

Address (include apt. no.)

Date of Birth

City State ZIP Code

Phone Number (include area code)

B. Household Information

List yourself below:

Full Name	Age	College
		Olivet Nazarene University

List your spouse below if you have one: Do not include spouse if you are divorced, separated, or widowed. Write in the name of the college if your spouse will be attending college at least half-time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree or certificate program.

Full Name	Age	College

Read Carefully:

List your children below if: you will provide more than half of their support from July 1, 2011 through June 30, 2012. Do not include foster children

Include other people only if they live with you and get more than half of their support from you and will continue to get this support from July 1, 2011 through June 30, 2012.

Write in the name of the college for those who will be attending college at least half-time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship to Student	College

- Please Complete Back of Worksheet –

C. Student's Tax Forms and Income Information (all applicants) Independent

1. (CHECK ONLY ONE BOX BELOW): Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. (Do not submit IRS forms 8453 or 8879. They do not have enough information for verification and are not acceptable.) If you did not keep a copy of your tax return, request a copy from your tax preparer or call 1-800-829-1040 to request a free Tax Return Transcript from the Internal Revenue Service.

☐ A *signed copy* of my 2010 Federal tax return and W-2 forms are attached or will be submitted to the school by _____(date)

☐ I will not file and am not required to file a 2010 Federal income tax return.

2. Funds received for child support and other untaxed income (See Question 44 of the FAFSA)

Sources of Untaxed Income	2010Annual Amount	Other Sources of Untaxed Income	2010 Annual Amount
a. Child Support	$	d. Clergy Housing Allowance	$
b. Workman's Compensation	$	e. Other -	$
c. Untaxed Pensions	$	f. Other -	$

3. List income below only if: you did not and are not required to file a tax return for 2010.

Employers/Sources of Income (Use W-2 forms or other earnings statement)	Total Amounts Received in 2010

D. Spouse's Tax Forms and Income Information

1. (CHECK ONLY ONE BOX BELOW): Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. (Do not submit IRS forms 8453 or 8879. They do not have enough information for verification and are not acceptable.) If your spouse did not keep a copy of the tax return, request a copy from the tax preparer or call 1-800-829-1040 to request a free Tax Return Transcript from the Internal Revenue Service.

☐ I filed jointly with my spouse

☐ A *signed copy* of my spouse's 2010 Federal tax return and W-2 forms are attached or will be submitted to the school by _____ (date)

☐ My spouse will not file and is not required to file a 2010 Federal income tax return.

2. Funds received for child support and other untaxed income (See Question 44 of the FAFSA)

Sources of Untaxed Income	2010 Annual Amount	Other Sources of Untaxed Income	2010 Annual Amount
a. Child Support	$	d. Clergy Housing Allowance	$
b. Workman's Compensation	$	e. Other -	$
c. Untaxed Pensions	$	f. Other -	$

3. List income below only if: your spouse did not file and is not required to file a tax return for 2010.

Employers/Sources of Income (Use W-2 forms or other earnings statement)	Total Amounts Received in 2010

E. Sign this Worksheet

By signing this worksheet, I/we certify that all the information reported to qualify for Federal Student Aid is complete and correct. If married, spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student (signature required) _____ Date_____

Spouse (signature optional) _____ Date_____

Attach copies of your and your spouse's signed tax returns and W-2 forms and submit this worksheet to:
Office of Financial Aid, Olivet Nazarene University, One University Ave., Bourbonnais, IL 60914-2345